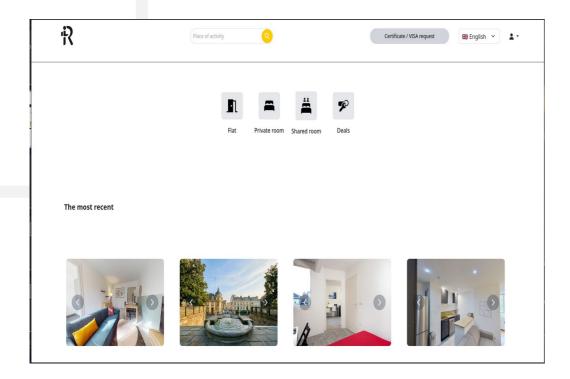


# ROOMLERS WEBSITE TUTORIAL CERTIFICATE







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# SUBSCRIPTION

Our website has been tested with the following browsers:

Mozilla Firefox, Google Chrome and Safari.

We recommend using Roomlers with these browsers for a quality experience.

On the right, the website's homepage.

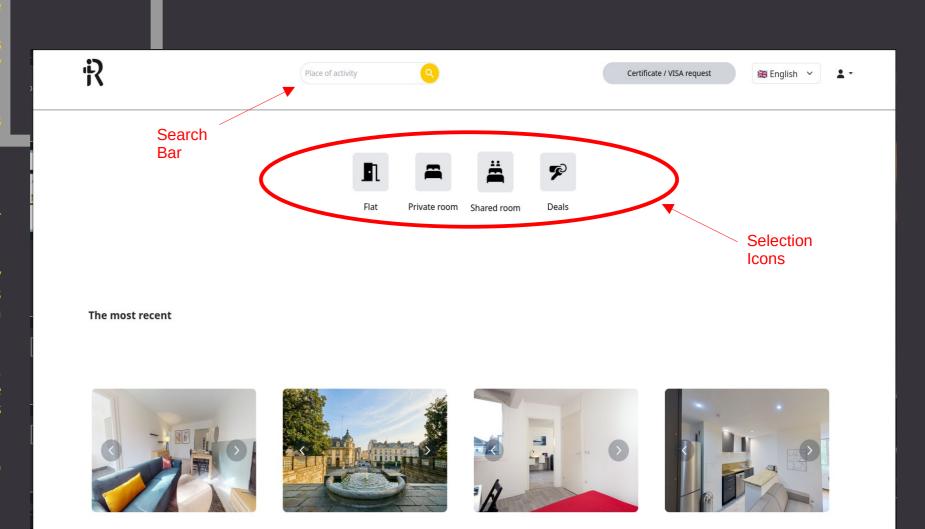
#### First visit:

You'll find on the home page our most recent properties.

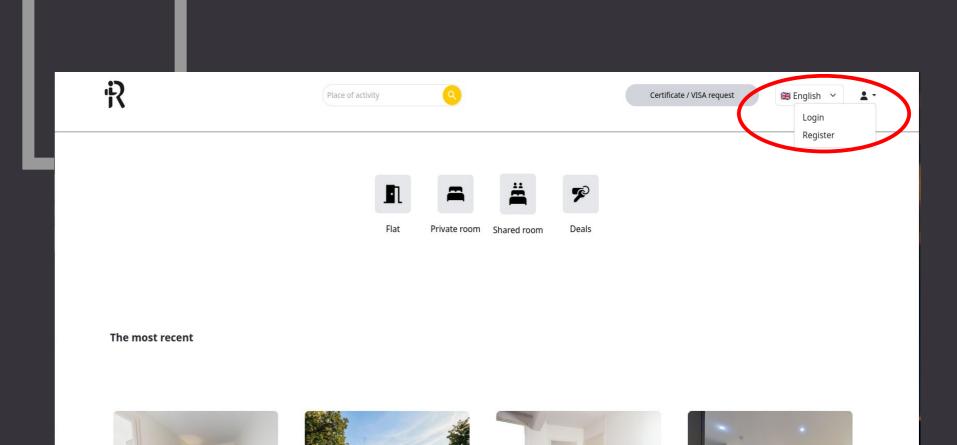
You can also refine your search by selecting one of the four icons present or by typing the name of a city in the search bar.

By clicking on one of the properties, you will have access to the description page with all the details about the accomodation.

To enjoy all our services, you need to register.



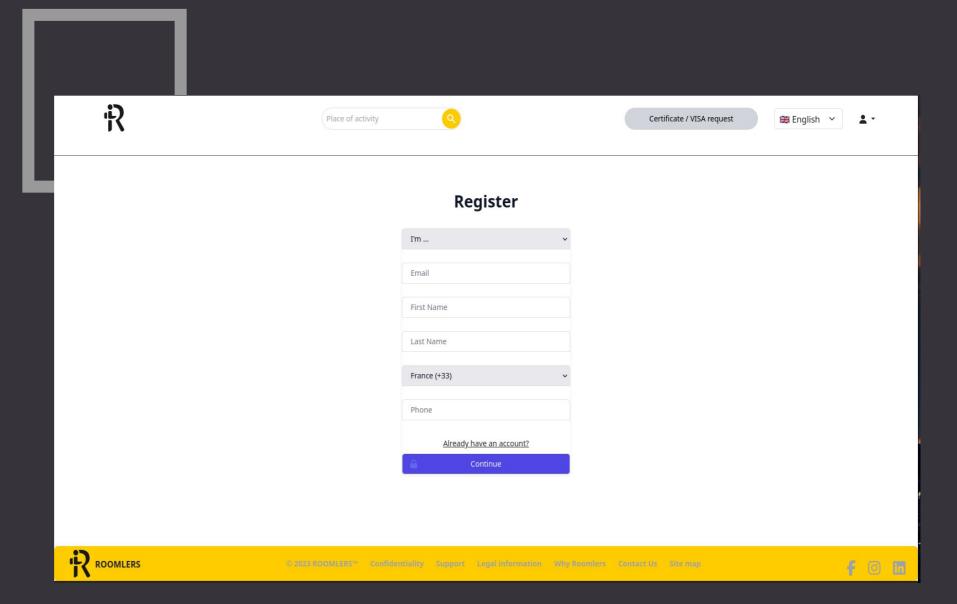
Click on the top right and choose « Register » to create an account.



#### **Registration Page:**

Fill in the fields on the form to create your account.

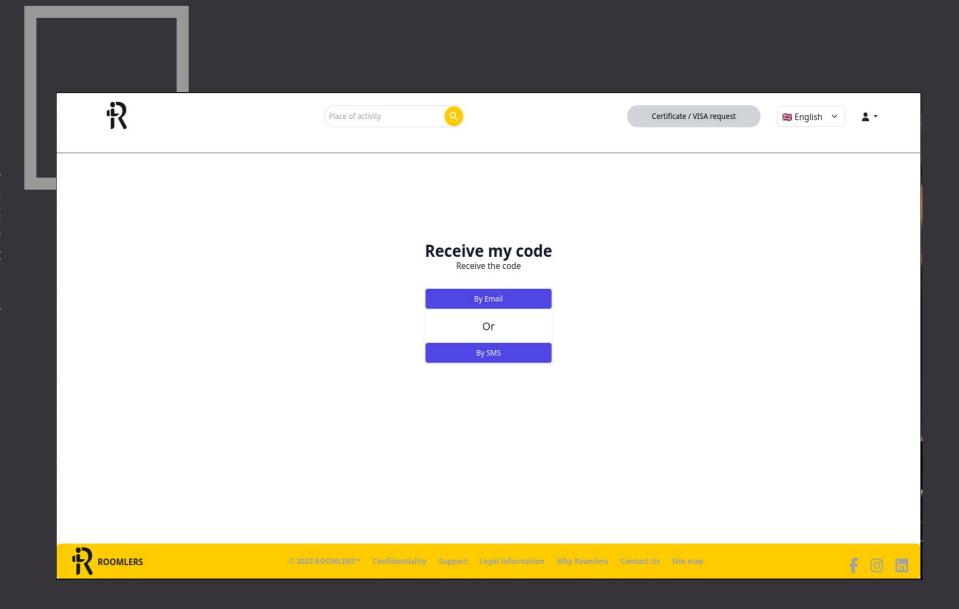
The first field allows you to choose your profile: I'm an **owner** or I'm a potential **tenant**.



#### **Registration Page:**

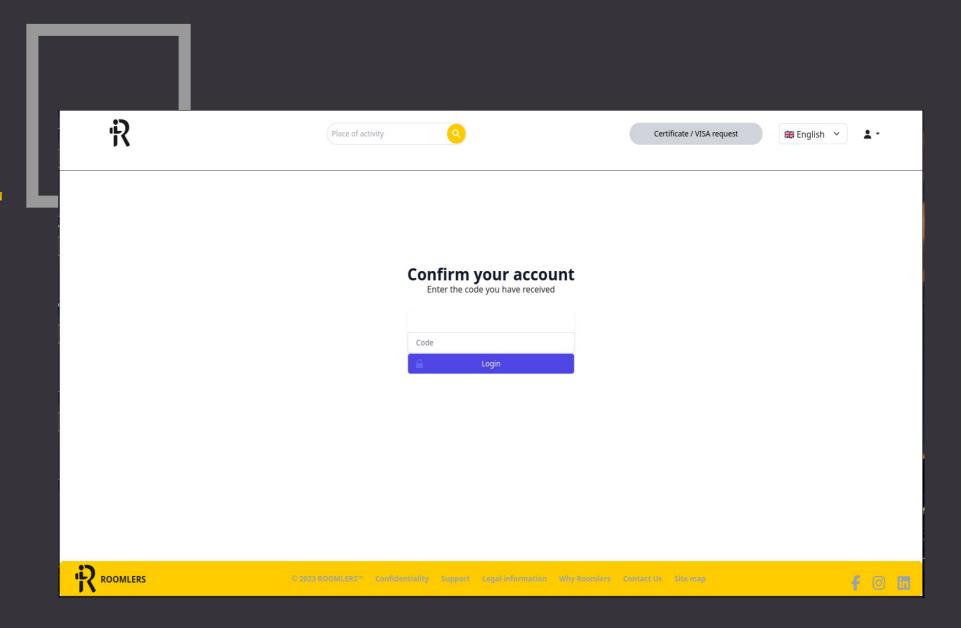
Each time you log in, and in order to respect our best practices in terms of security, you will receive a verification code (valid for 10 minutes) by email or text according to your choice.

Choose an option to receive your security code (email or text).



#### **Registration Page:**

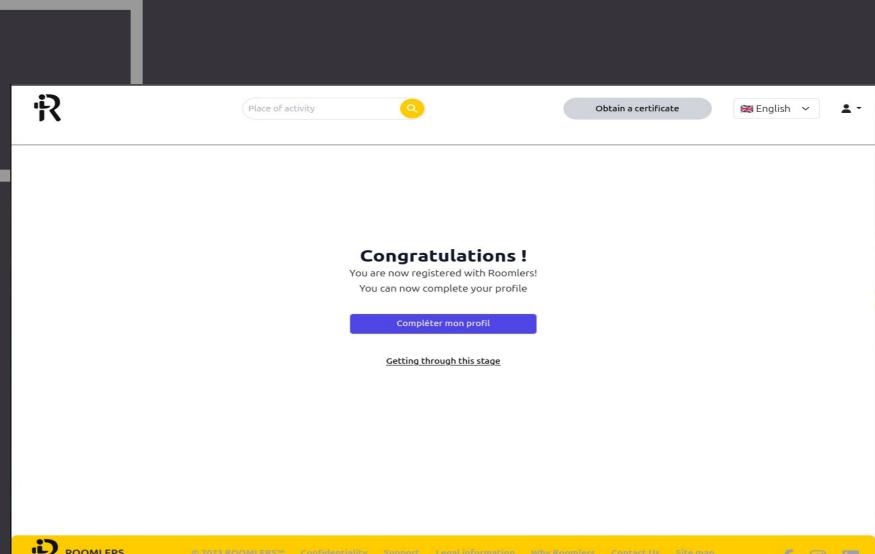
Enter the security code you received.



#### **Connection:**

Well done! You can now access our services.

We advise you to complete your profile right away. Information will be required regardless of your account (landlord or tenant).

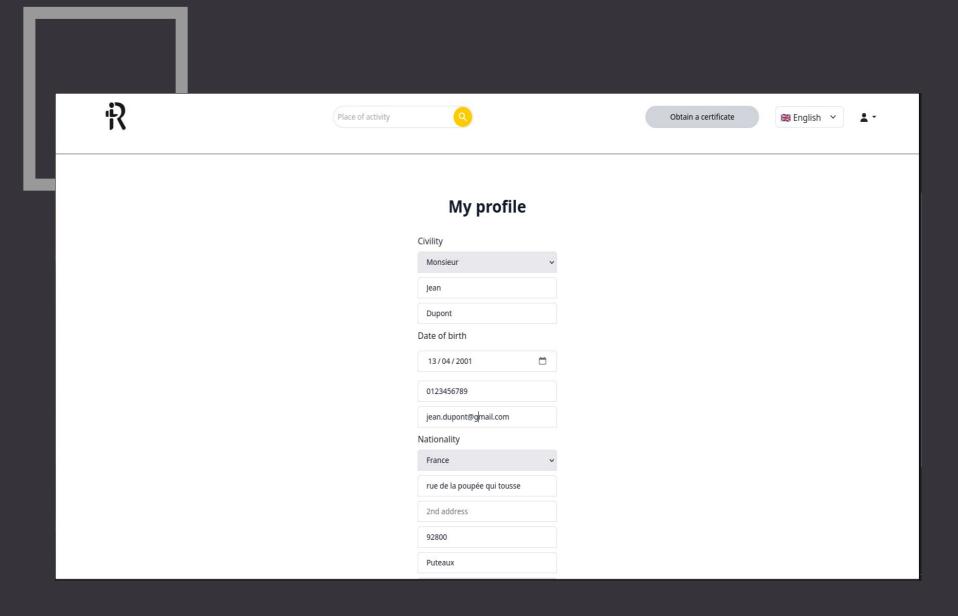


#### **Connection:**

Fill in the fields to complete your profile.

Please note: information will be verified for every account (owner or tenant).

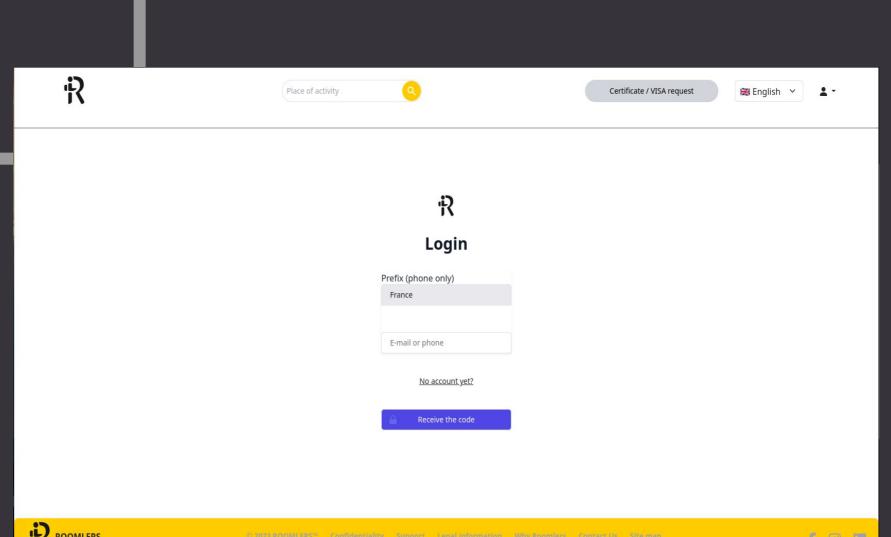
Following completion of your account, you will return to the home page where you can then use the website's services (posting a rental ad, searching for properties, obtaining certificates,,...).



# CERTIFICATE

If you are not connected, you will need to log in before accessing the service.

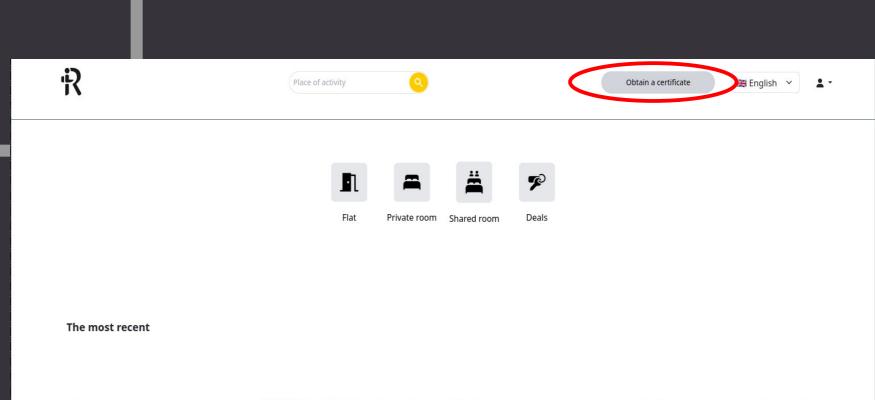
Enter your login information to access the certificates.







Click on the « Obtain a certificate » button.











Clicl on the « Housing / Accomodation certificate » button.



Place of activity

Obtain a certificate

⊞ English ∨

\*

### Generate an accommodation certificate

Payment of a €350 fee to obtain an official accommodation certificate that you can use for your visa application.

Accommodation is not blocked for you, but an option is available. You should check availability as soon as you have obtained your visa.

Accommodation is not guaranteed.

Please note: non-refundable fees in the event of visa refusal.

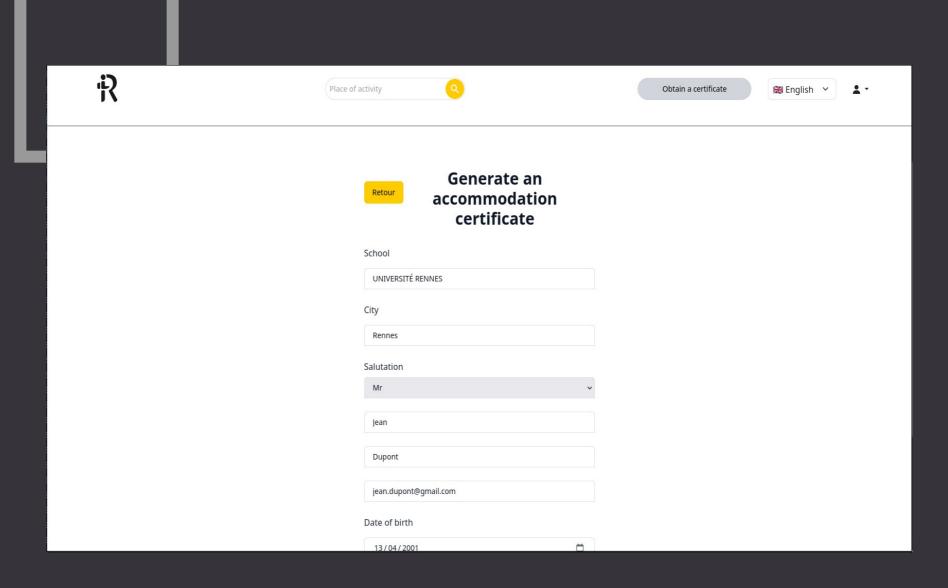
Attestation with no pre-booking - 350 € TTC





Fill in every field accurately.
The « city » field displays a dropdown list and allows you to choose the place where your campus / School is located.

Click « Next ».

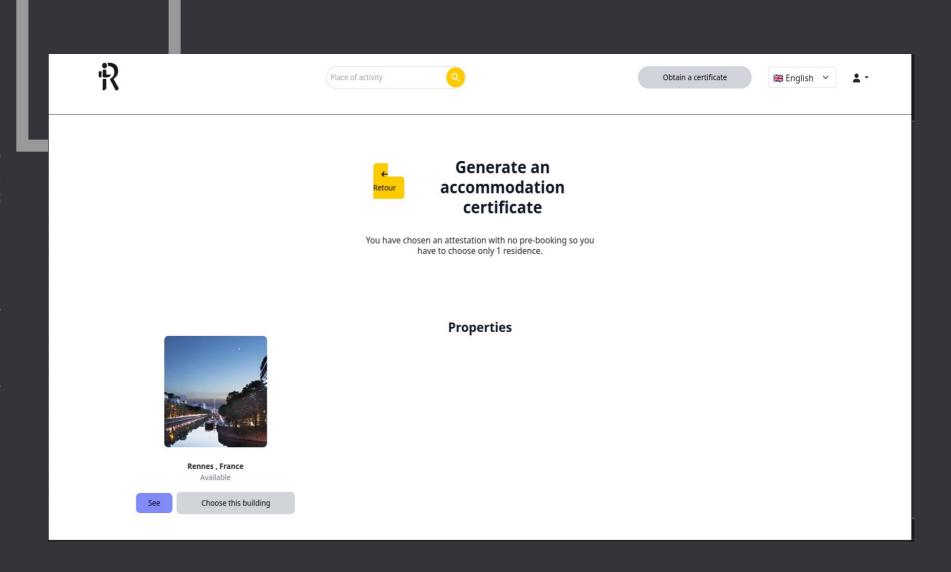


The « Properties » and « Residences » options display examples of available accommodations. You can consult the detailed pages (a new tab opens with the requested information) before choosing.

Close the tab and choose a property to generate your certificate.

You will need to confirm this information after obtaining your visa.

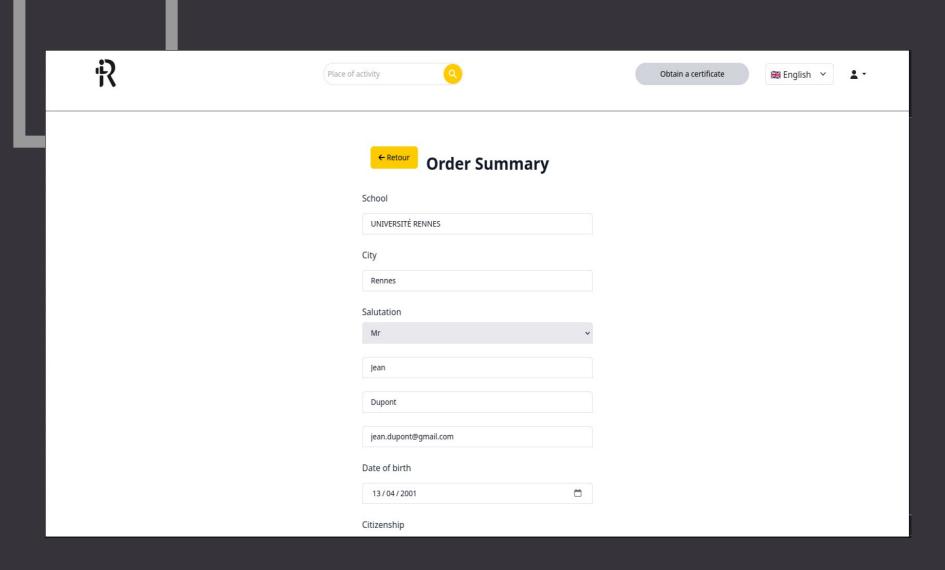
Click « Next » at the bottom of the page.



Review the information that will be used to generate your certificate.

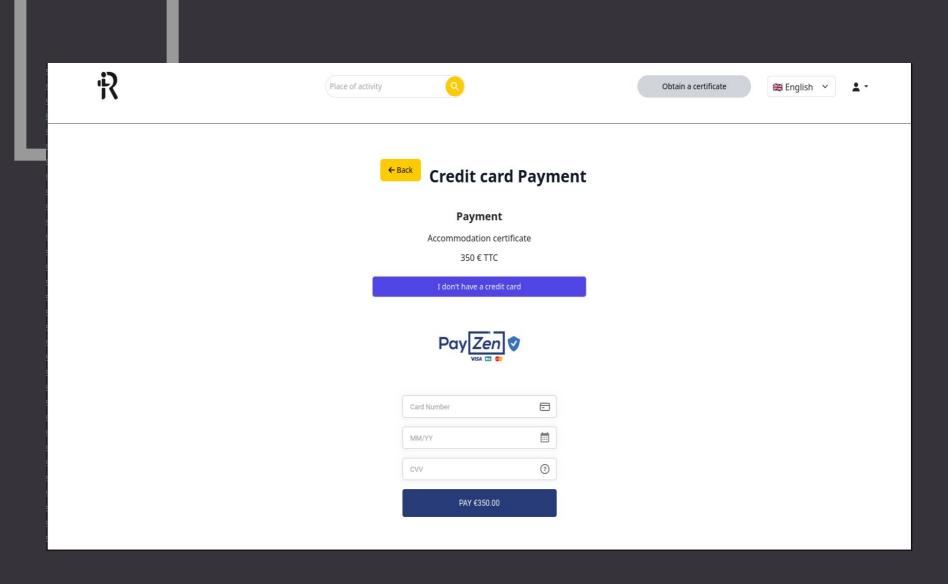
Don't forget to tick the box to accept our T&Cs.

Then click « Next » at the bottom of the page.



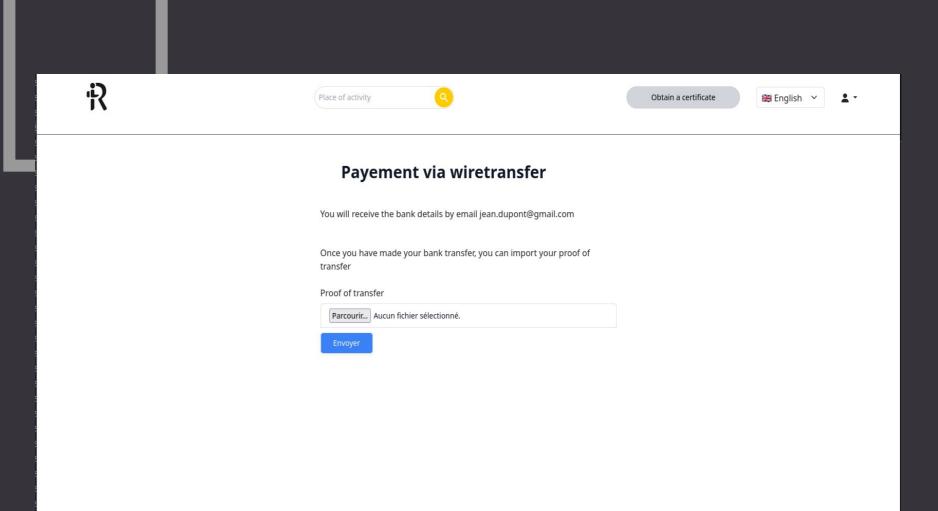
You have two payment options: by credit / Debit card or bank transfer.

Enter your credit card information and click « Pay ».



If you choose the payment option by bank transfer, an email will be sent to you with the bank details for payment.

Once your transfer has been made, upload the proof of transfer (receipt) to this page and click « Send ».



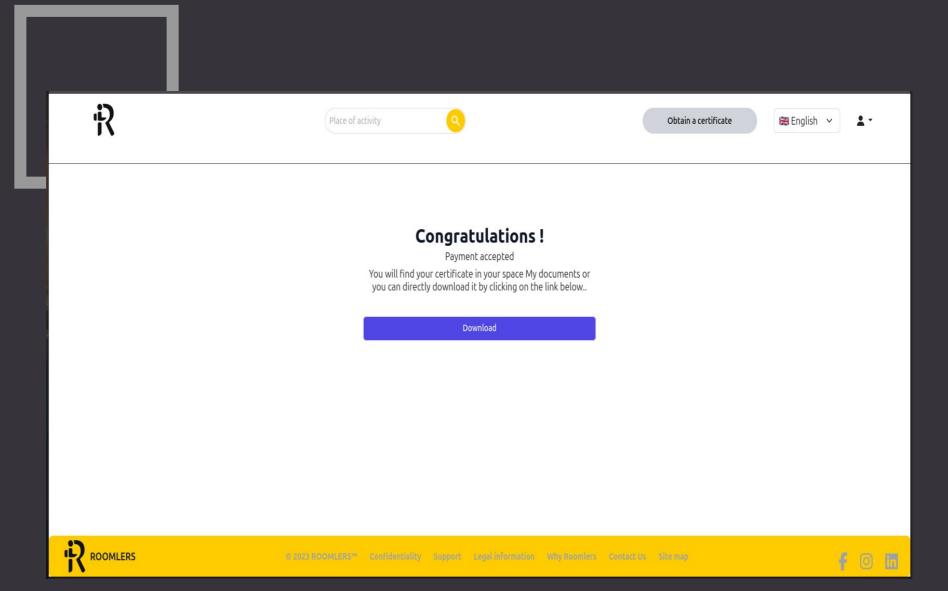


After payment, you can download your certificate.

To download it directly, click on the « Download » button.

You can also find it in the « My Documents » section of the main menu.

Finally, your certificate is immediately sent by email to your contact address. Another email will be sent to you with your payment receipt.



# WITH ROOMLERS BOOKING YOUR ACCOMODATION IN FRANCE HAS NEVER BEEN SO EASY

MORE INFORMATION contact@roomlers.com

www.roomlers.com