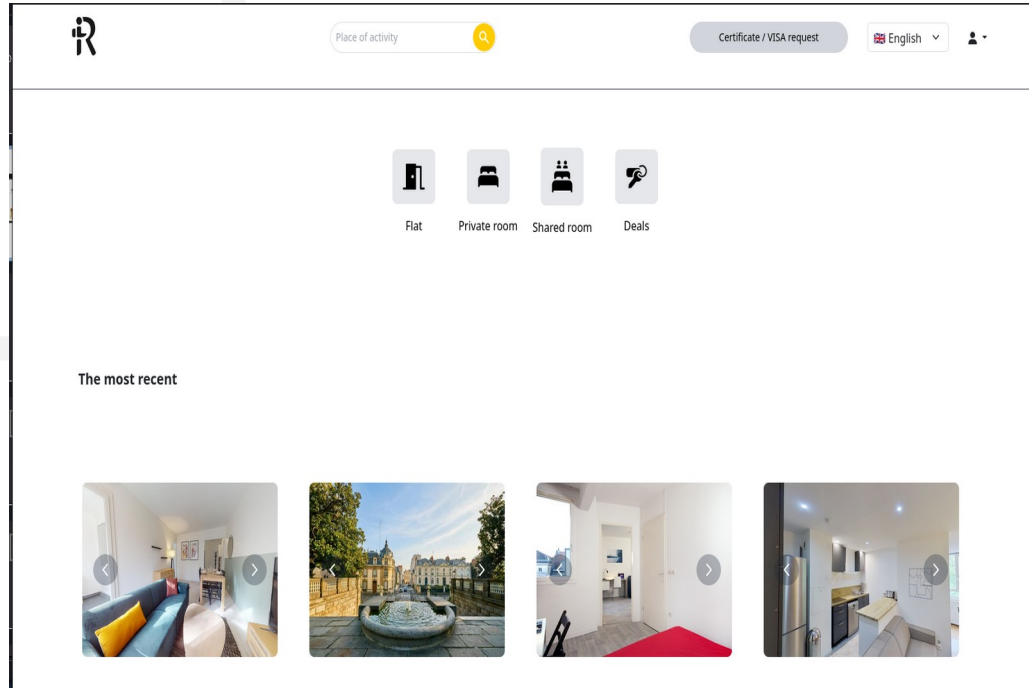


# ROOMLERS WEBSITE TUTORIAL TENANT





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# SUBSCRIPTION

Our website has been tested with the following browsers: Mozilla Firefox, Google Chrome and Safari. We recommend using Roomlers with these browsers for a quality experience.

On the right, the website's homepage.

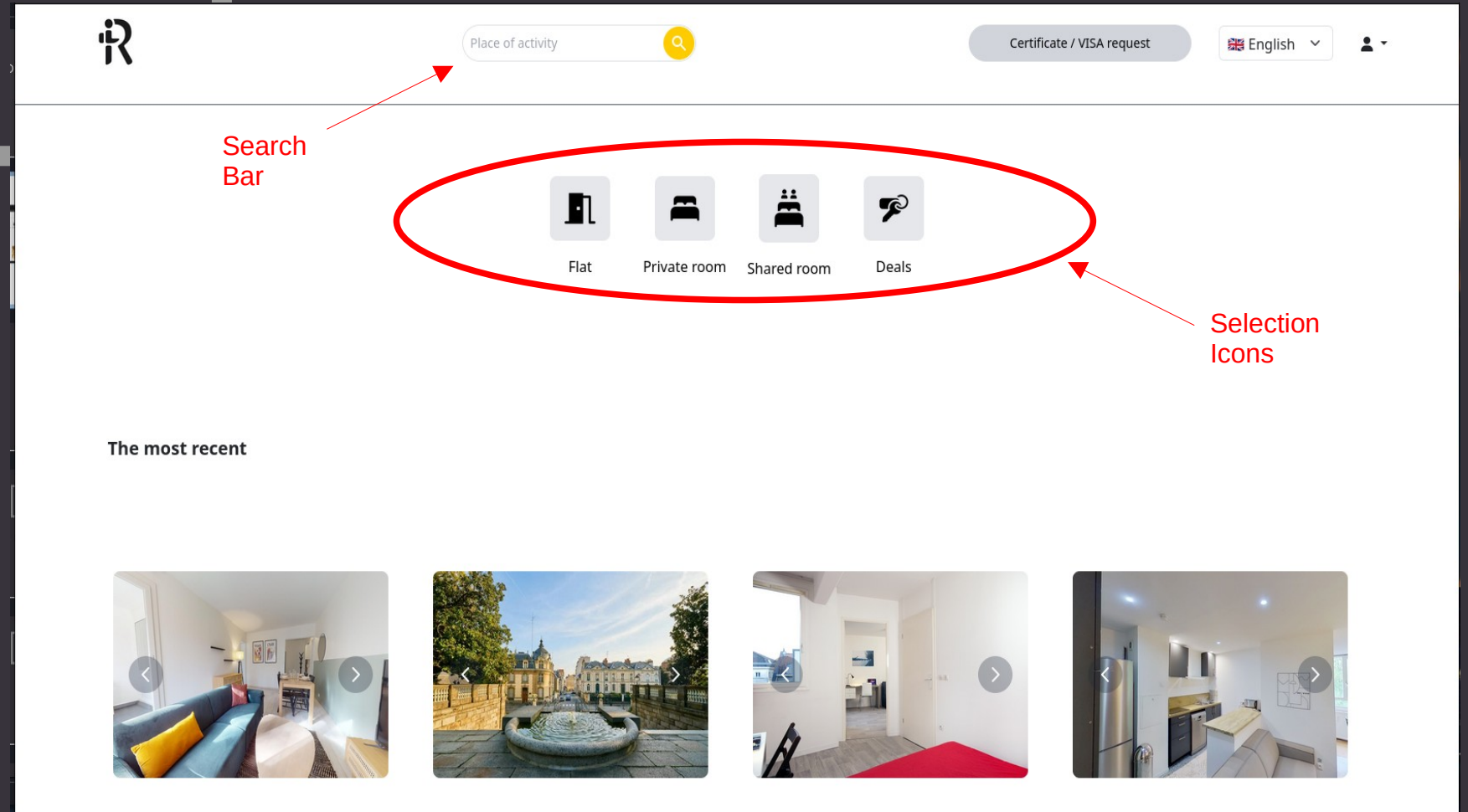
#### First visit:

You'll find on the home page our most recent properties.

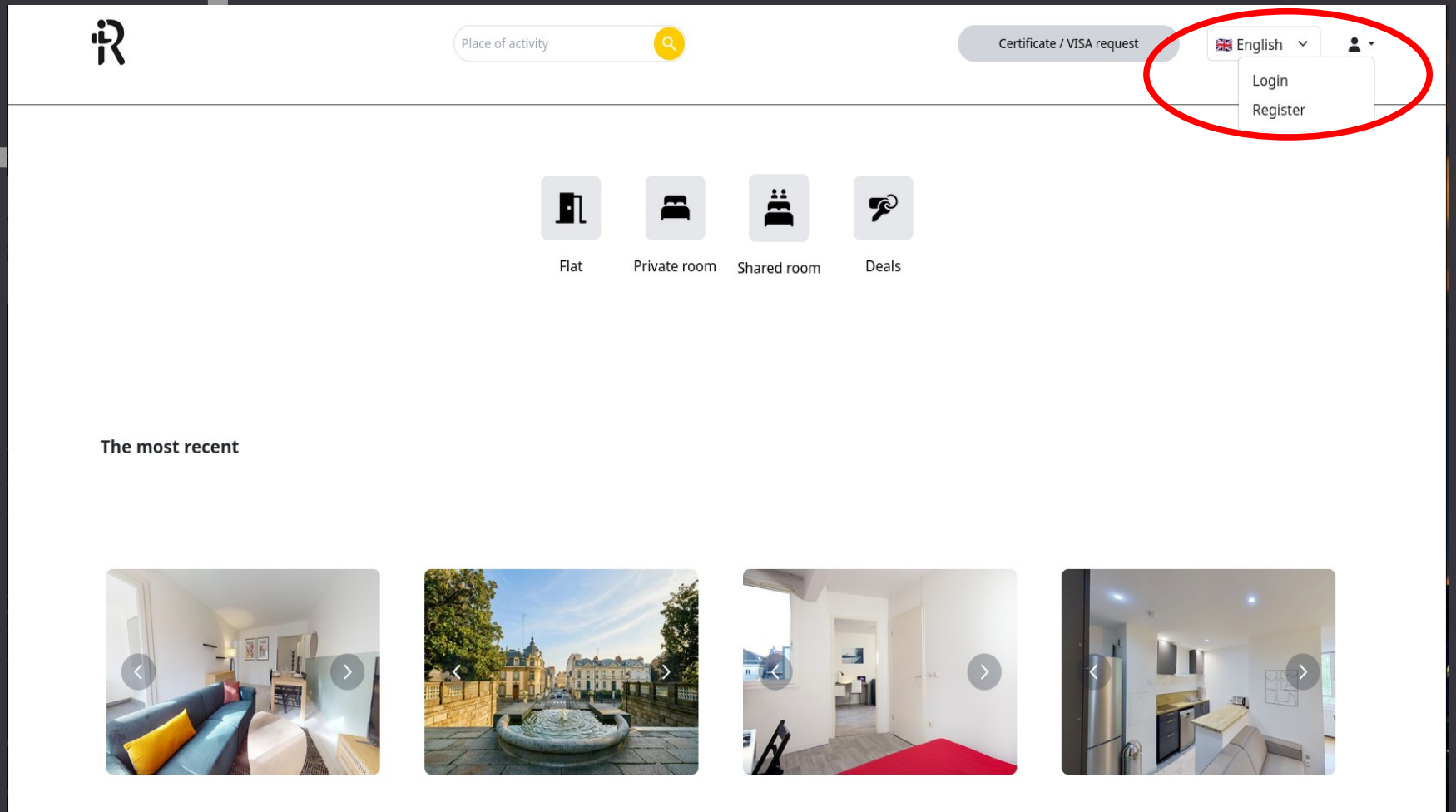
You can also refine your search by selecting one of the four icons present or by typing the name of a city in the search bar.

By clicking on one of the properties, you will have access to the description page with all the details about the accommodation.

To enjoy all our services, you need to register.



Click on the top right and choose « Register » to create an account.



## Registration Page:

Fill in the fields on the form to create your account.

The first field allows you to choose your profile: I'm an **owner** or I'm a potential **tenant**.

The screenshot shows the registration page for Roomlers. The header includes the Roomlers logo, a search bar for 'Place of activity', a 'Certificate / VISA request' button, and a language dropdown set to 'English'. The main content area is titled 'Register' and contains a form with the following fields:

- I'm ... (dropdown menu)
- Email
- First Name
- Last Name
- France (+33) (country dropdown)
- Phone

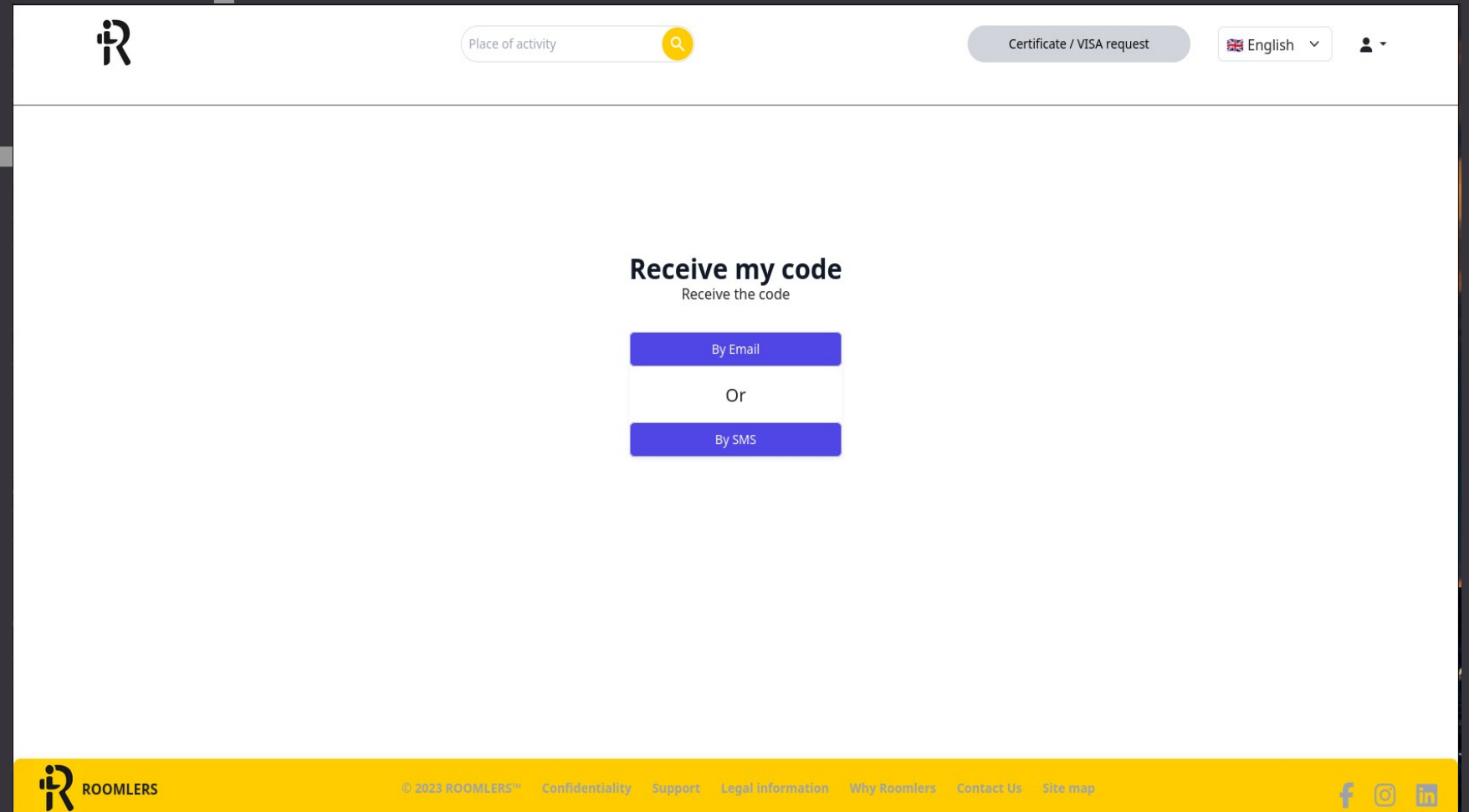
Below the form, there is a link for 'Already have an account?' and a blue 'Continue' button.

The footer is yellow and contains the Roomlers logo, copyright information (© 2023 ROOMLERS™), and various links: Confidentiality, Support, Legal information, Why Roomlers, Contact Us, and Site map. Social media icons for Facebook, Instagram, and LinkedIn are also present.

## Registration Page:

Each time you log in, and in order to respect our best practices in terms of security, you will receive a verification code (valid for 10 minutes) by email or text according to your choice.

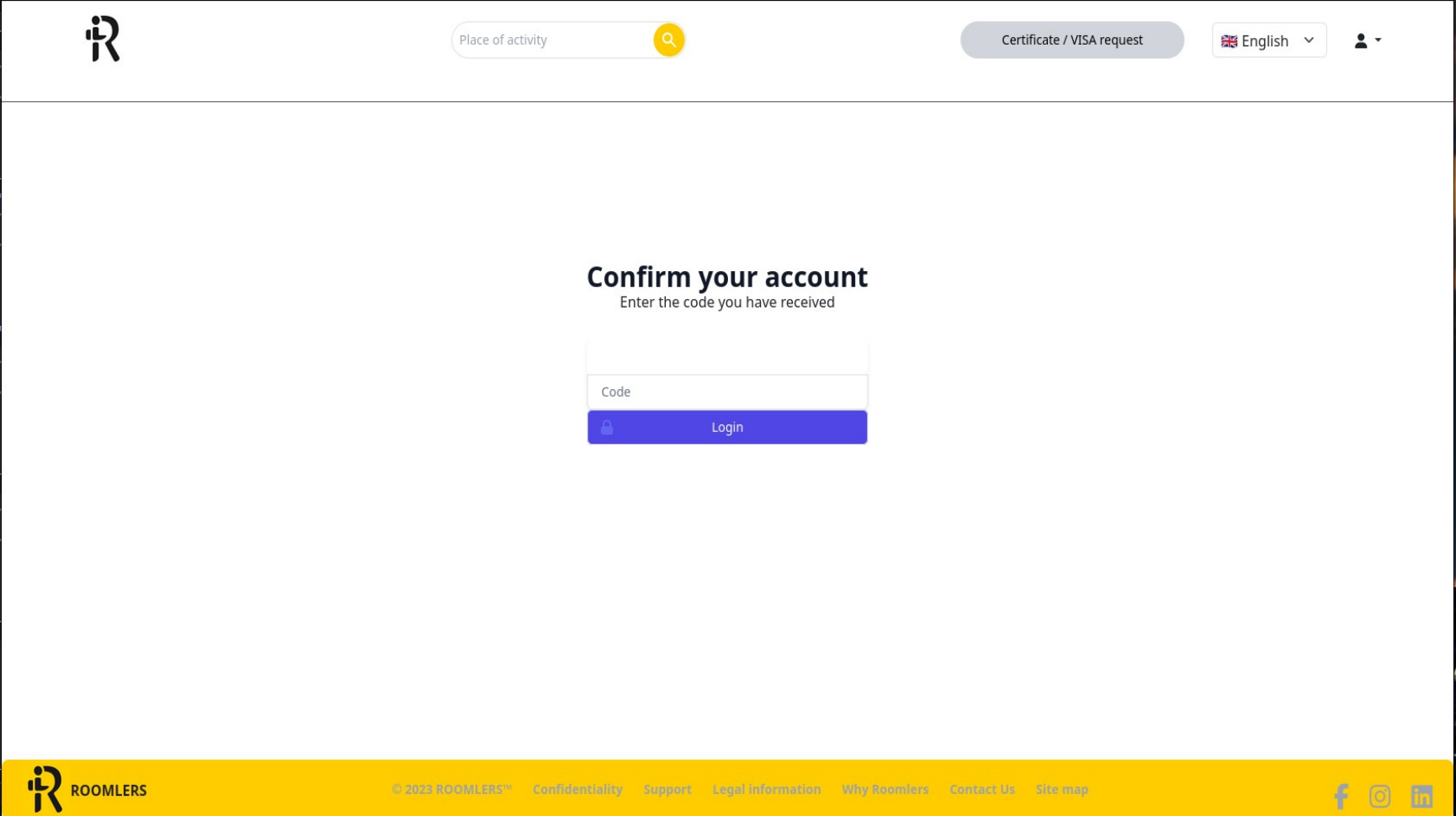
Choose an option to receive your security code (email or text).



The screenshot displays the Roomlers registration page. At the top left is the Roomlers logo. To its right is a search bar labeled 'Place of activity' with a magnifying glass icon. Further right is a button labeled 'Certificate / VISA request'. On the far right of the header is a language dropdown menu set to 'English' and a user profile icon. The main content area is centered and features the heading 'Receive my code' with the subtext 'Receive the code'. Below this are three buttons: 'By Email', 'Or', and 'By SMS'. The footer is a solid yellow bar containing the Roomlers logo and name, copyright information '© 2023 ROOMLERS™', a list of links (Confidentiality, Support, Legal information, Why Roomlers, Contact Us, Site map), and social media icons for Facebook, Instagram, and LinkedIn.

## Registration Page:

Enter the security code you received.



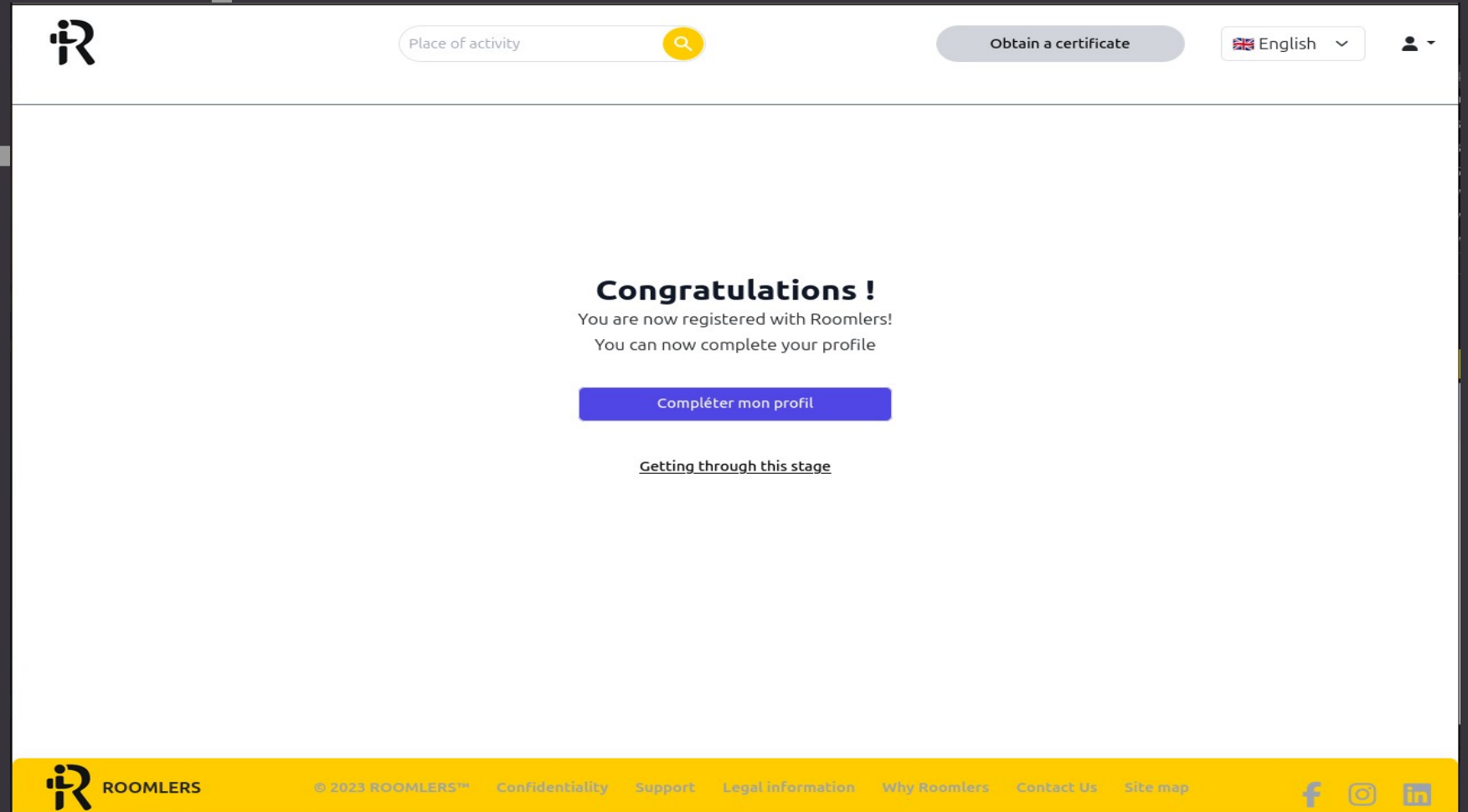
The screenshot shows a web browser window with the Roomlers logo in the top left. The top navigation bar includes a search field labeled "Place of activity" with a magnifying glass icon, a button labeled "Certificate / VISA request", and a language dropdown menu set to "English". The main content area features the heading "Confirm your account" with the subtext "Enter the code you have received". Below this is a text input field labeled "Code" and a blue button with a lock icon and the text "Login". The footer is a yellow bar containing the Roomlers logo and name, copyright information "© 2023 ROOMLERS™", a list of links: "Confidentiality", "Support", "Legal information", "Why Roomlers", "Contact Us", and "Site map", and social media icons for Facebook, Instagram, and LinkedIn.



## Connection:

Well done! You can now access our services.

**We advise you to complete your profile right away. Information will be required regardless of your account (landlord or tenant).**



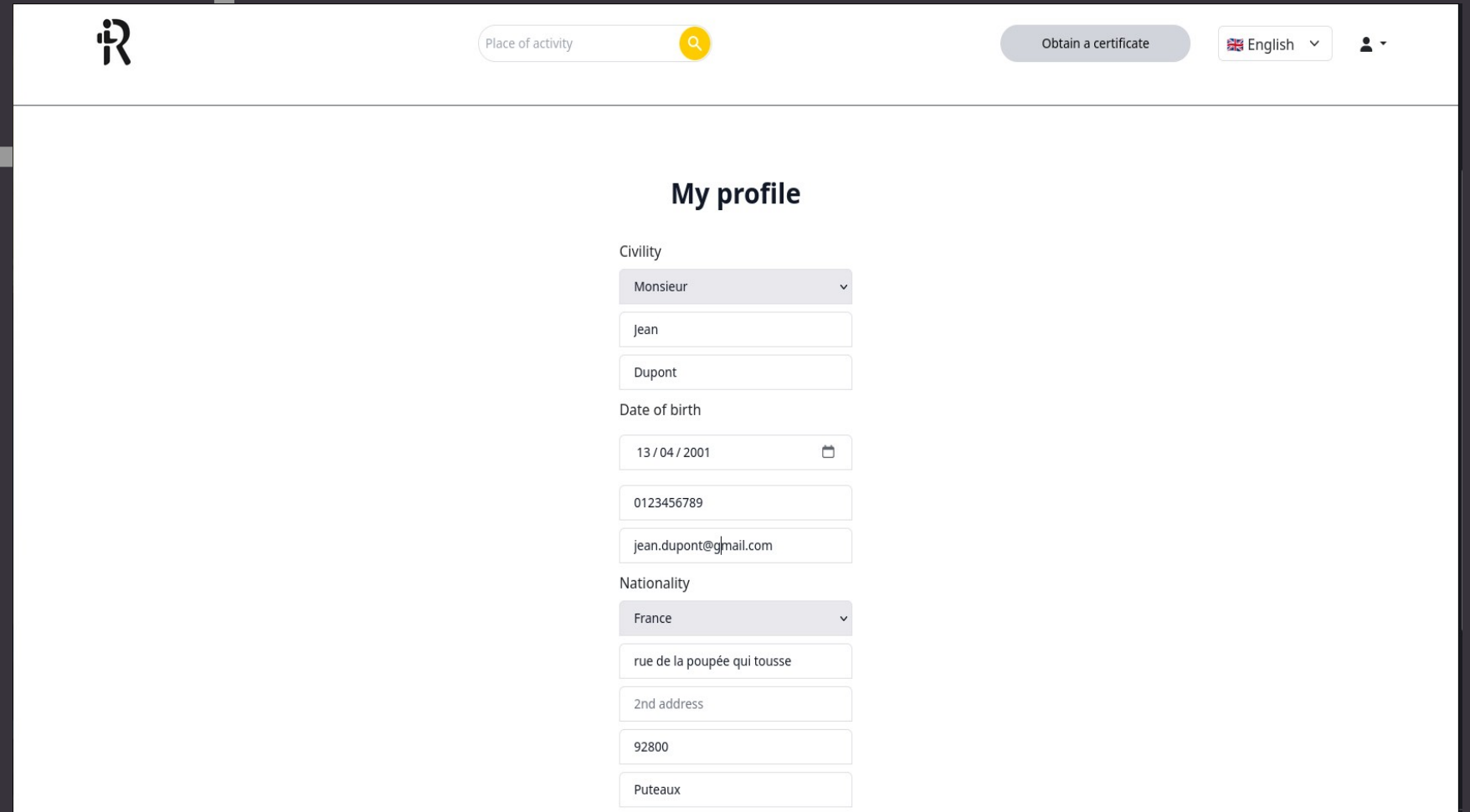
The screenshot shows the Roomlers website interface. At the top left is the Roomlers logo (a stylized 'iR'). To its right is a search bar labeled 'Place of activity' with a magnifying glass icon. Further right is a button labeled 'Obtain a certificate'. On the far right of the header is a language selector showing 'English' with a dropdown arrow and a user profile icon. The main content area features a large 'Congratulations!' heading, followed by the text 'You are now registered with Roomlers!' and 'You can now complete your profile'. Below this is a prominent blue button labeled 'Compléter mon profil'. Underneath the button is a link labeled 'Getting through this stage'. The footer is a solid yellow bar containing the Roomlers logo and name, copyright information '© 2023 ROOMLERS™', and a series of links: 'Confidentiality', 'Support', 'Legal information', 'Why Roomlers', 'Contact Us', and 'Site map'. On the right side of the footer are social media icons for Facebook, Instagram, and LinkedIn.

## Connection:

Fill in the fields to complete your profile.

Please note: information will be verified for every account (owner or tenant).

Following completion of your account, you will return to the home page where you can then use the website's services (posting a rental ad, searching for properties, obtaining certificates,...).



The screenshot displays the 'My profile' page of a website. The page is white with a dark header. The header contains the website logo (a stylized 'R' with a person icon), a search bar labeled 'Place of activity', a yellow magnifying glass icon, a button labeled 'Obtain a certificate', a language dropdown menu set to 'English', and a user profile icon.

### My profile

Civility

Monsieur

Jean

Dupont

Date of birth

13 / 04 / 2001

0123456789

jean.dupont@gmail.com

Nationality

France

rue de la poupée qui tousse

2nd address

92800

Puteaux

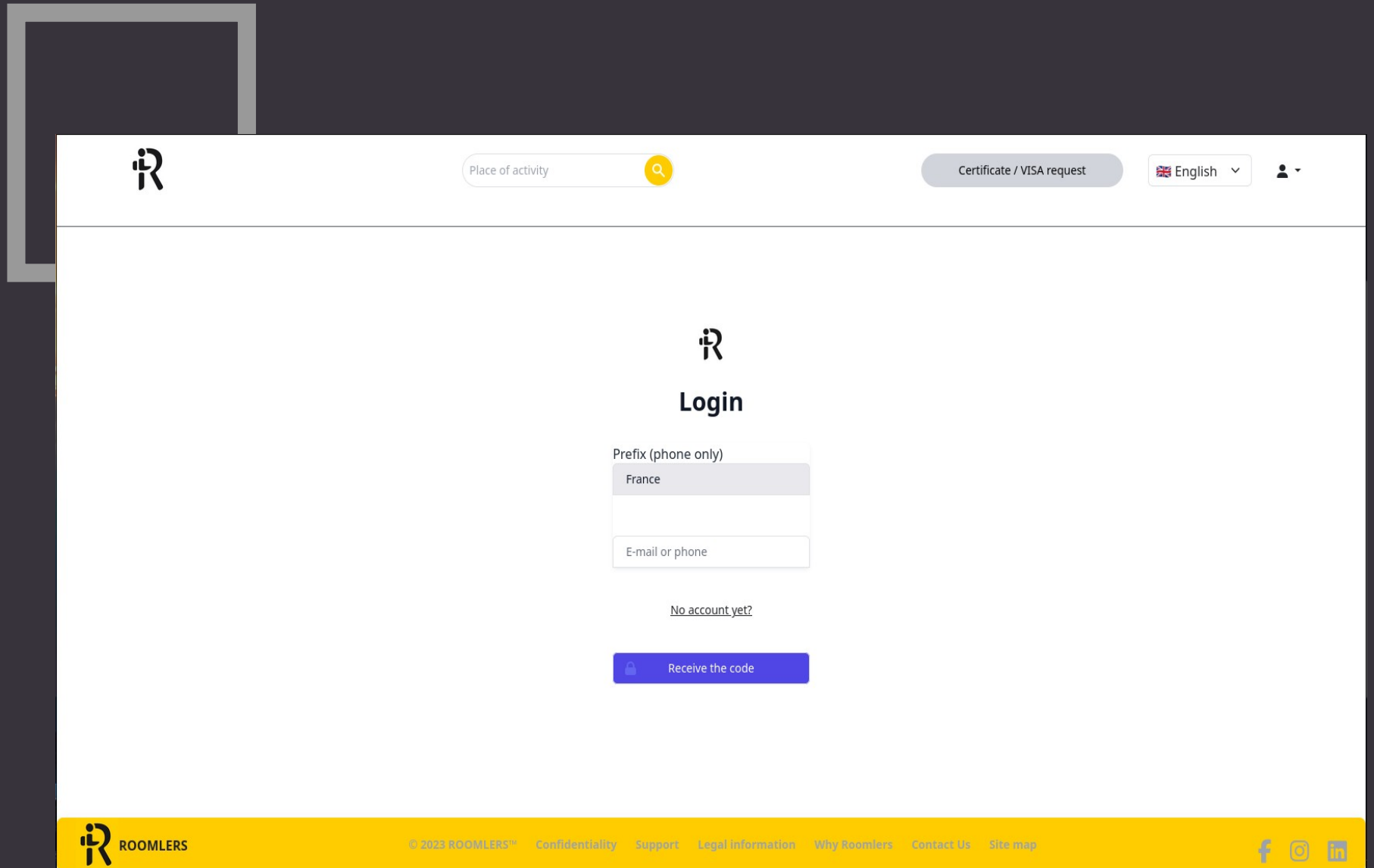


TENANT

## Tenant:

If you are not connected, you will need to log in before accessing our services.

Enter your login information to access our services.



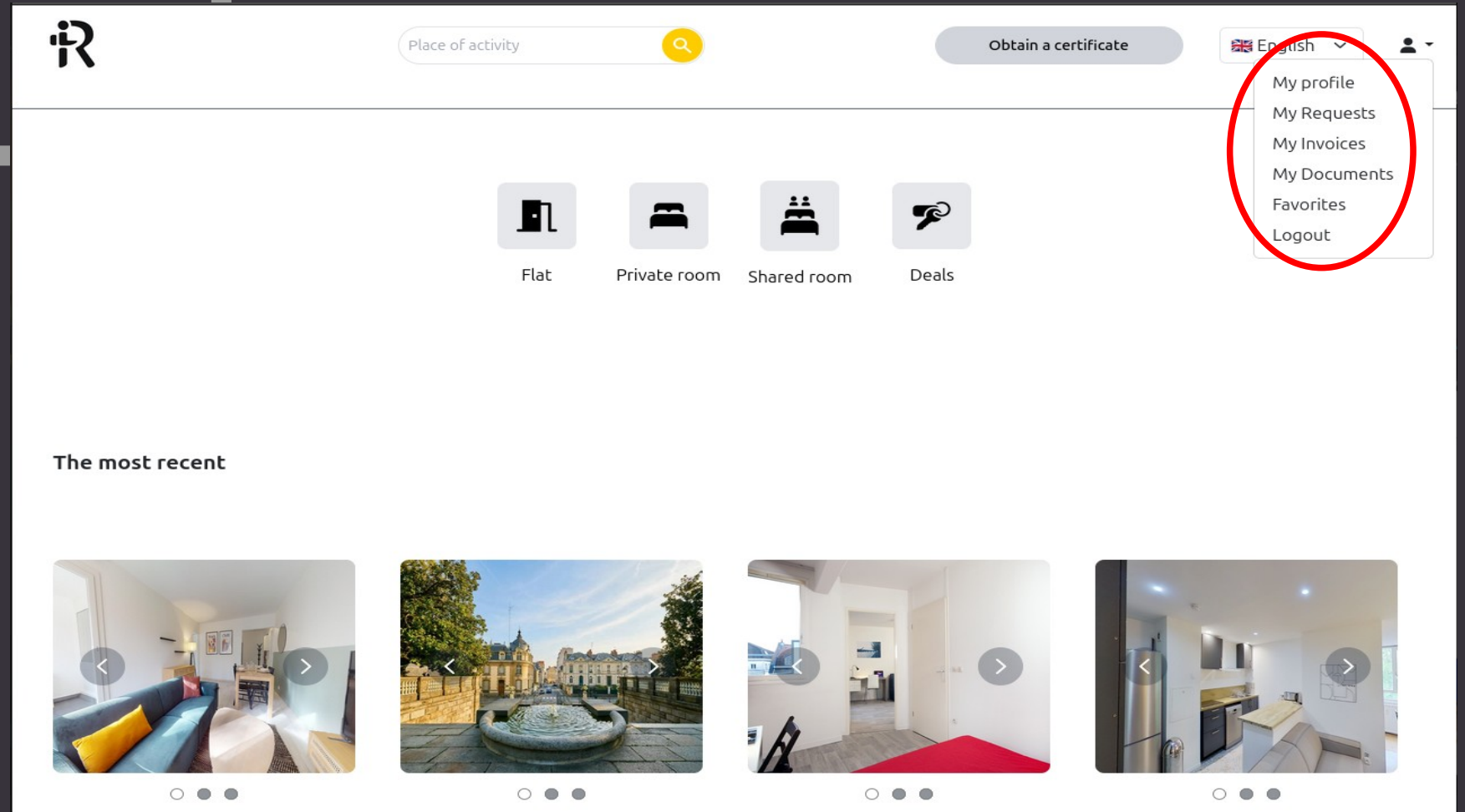
The screenshot shows the Roomlers login interface. At the top left is the Roomlers logo. To its right is a search bar labeled "Place of activity" with a magnifying glass icon. Further right is a button labeled "Certificate / VISA request". On the far right of the header is a language selector showing "English" with a dropdown arrow and a user profile icon. The main content area features the Roomlers logo and the word "Login" in bold. Below this is a form with two input fields: "Prefix (phone only)" with "France" selected, and "E-mail or phone". A link for "No account yet?" is positioned below the second field. A blue button labeled "Receive the code" with a lock icon is at the bottom of the form. The footer is a yellow bar containing the Roomlers logo and name, copyright information "© 2023 ROOMLERS™", links for "Confidentiality", "Support", "Legal information", "Why Roomlers", "Contact Us", and "Site map", and social media icons for Facebook, Instagram, and LinkedIn.

## Tenant:

By clicking on the main menu, you will be taken to our services.

They allow you to:

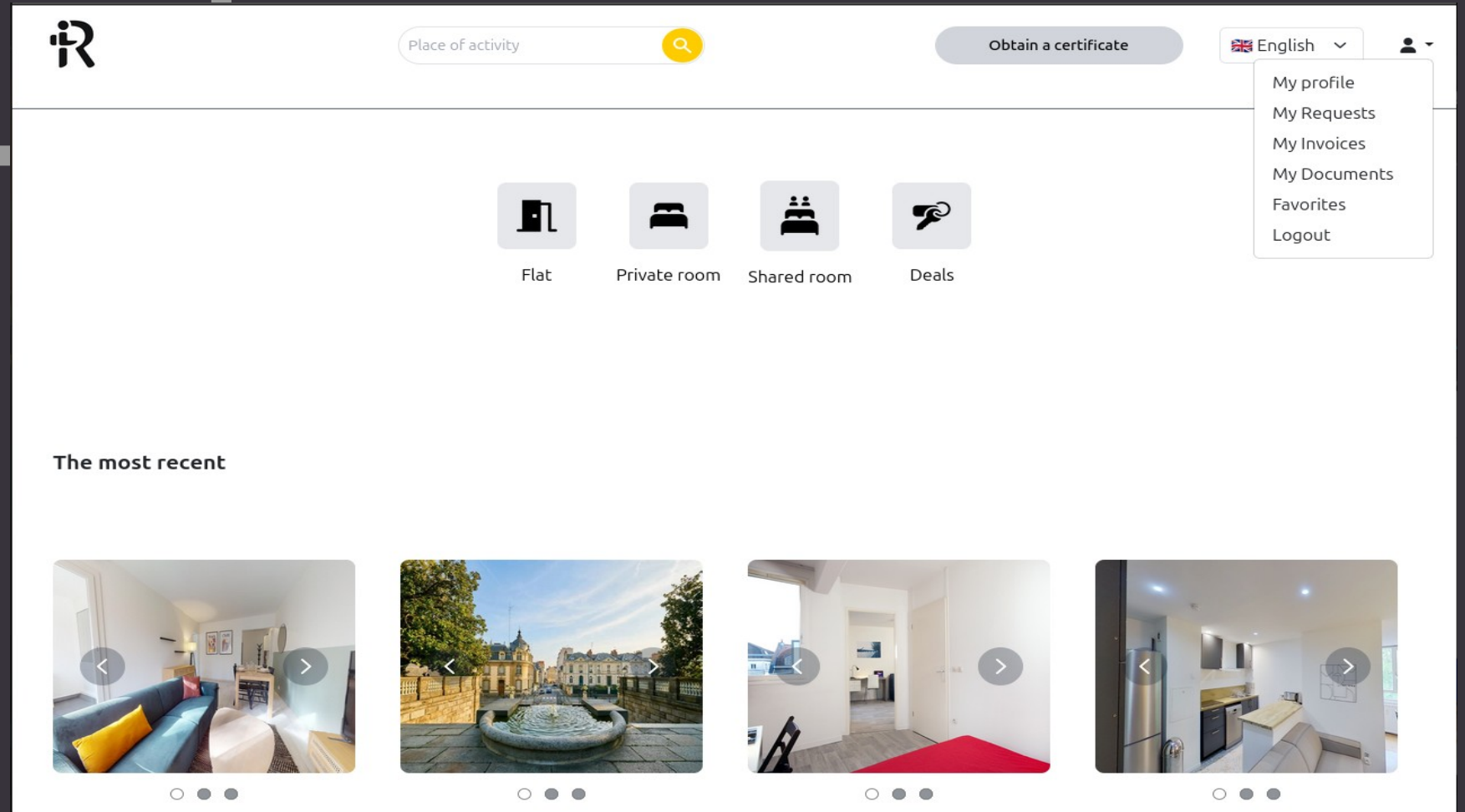
- complete your profile,
- view rental requests related to your searches,
- access your invoices, account documents,
- View selected listings as « favorites »
- or log out.



## Tenant:

After doing some research (search bar, ads on the home page,...), you will have one or more properties displayed.

Choose the listing you'd like to apply for.

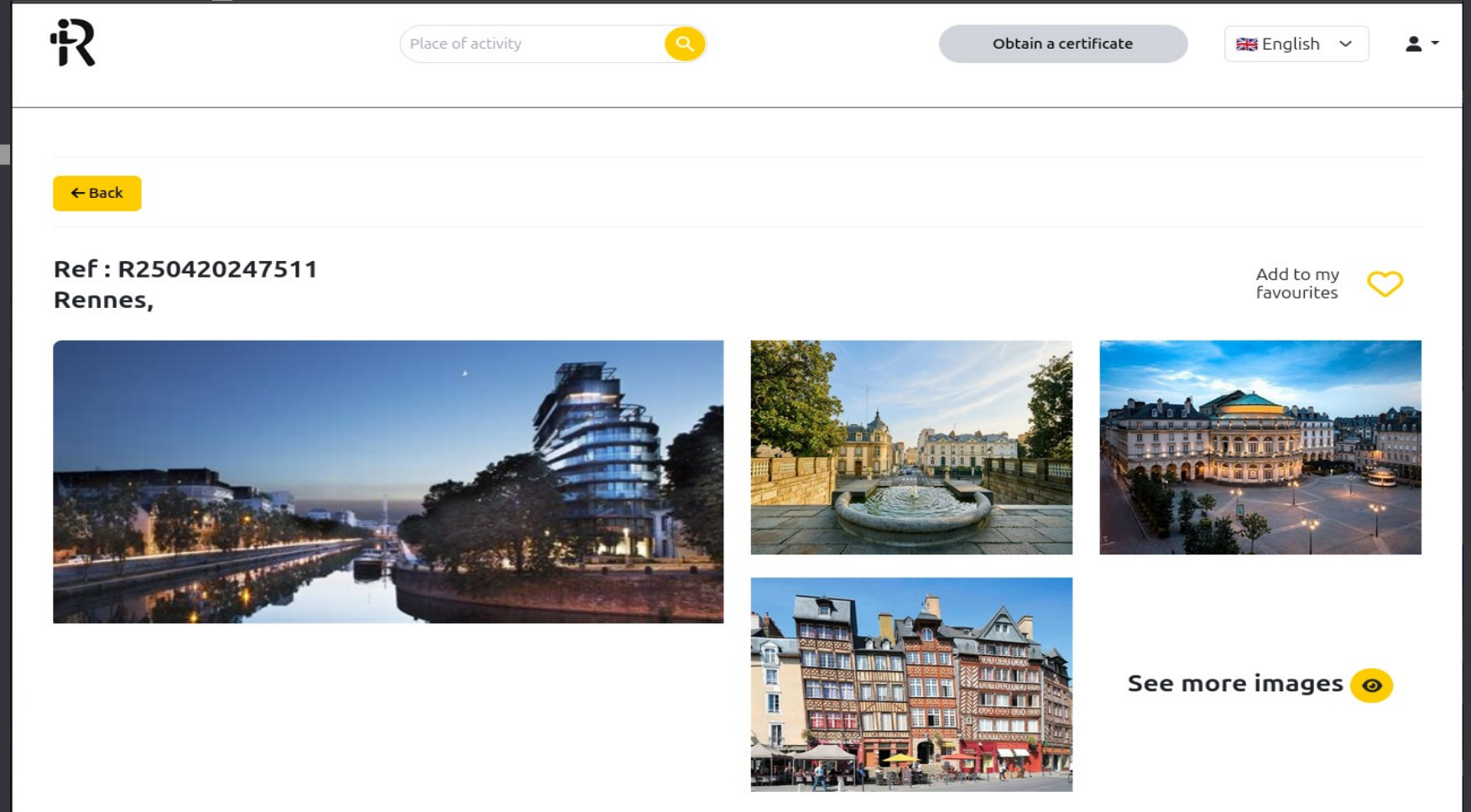


The screenshot shows a user interface for a real estate platform. At the top left is the logo, a stylized 'iR'. To its right is a search bar labeled 'Place of activity' with a magnifying glass icon. Further right is a button labeled 'Obtain a certificate'. On the far right, there is a language dropdown menu set to 'English' and a user profile icon. Below the navigation bar, there are four category icons: 'Flat' (a door icon), 'Private room' (a bed icon), 'Shared room' (a bed with two people icon), and 'Deals' (a key icon). Below these icons, the text 'The most recent' is displayed. Underneath, there are four property listings, each represented by a square image with navigation arrows and a small indicator of the current slide position (e.g., 1 of 3).

## Tenant:


The detailed listing sheet contains all the information provided by the landlord.

Click on the « Submit an application » button on the right under the rent information.



The screenshot shows a real estate listing page. At the top left is the 'iR' logo. A search bar contains the text 'Place of activity' with a magnifying glass icon. To the right is a button labeled 'Obtain a certificate' and a language dropdown menu set to 'English'. Below the header is a yellow button with a left arrow and the text 'Back'. The main content area displays the reference number 'Ref : R250420247511' and the location 'Rennes,'. To the right of this text is a heart icon and the text 'Add to my favourites'. Below the text are three images: a large modern building at night, a fountain in a courtyard, and a historic half-timbered building. At the bottom right, there is a button with an eye icon and the text 'See more images'.


**iR**





Place of activity 


Obtain a certificate English

[← Back](#)

**Ref : R250420247511**  
**Rennes,**

Add to my favourites 

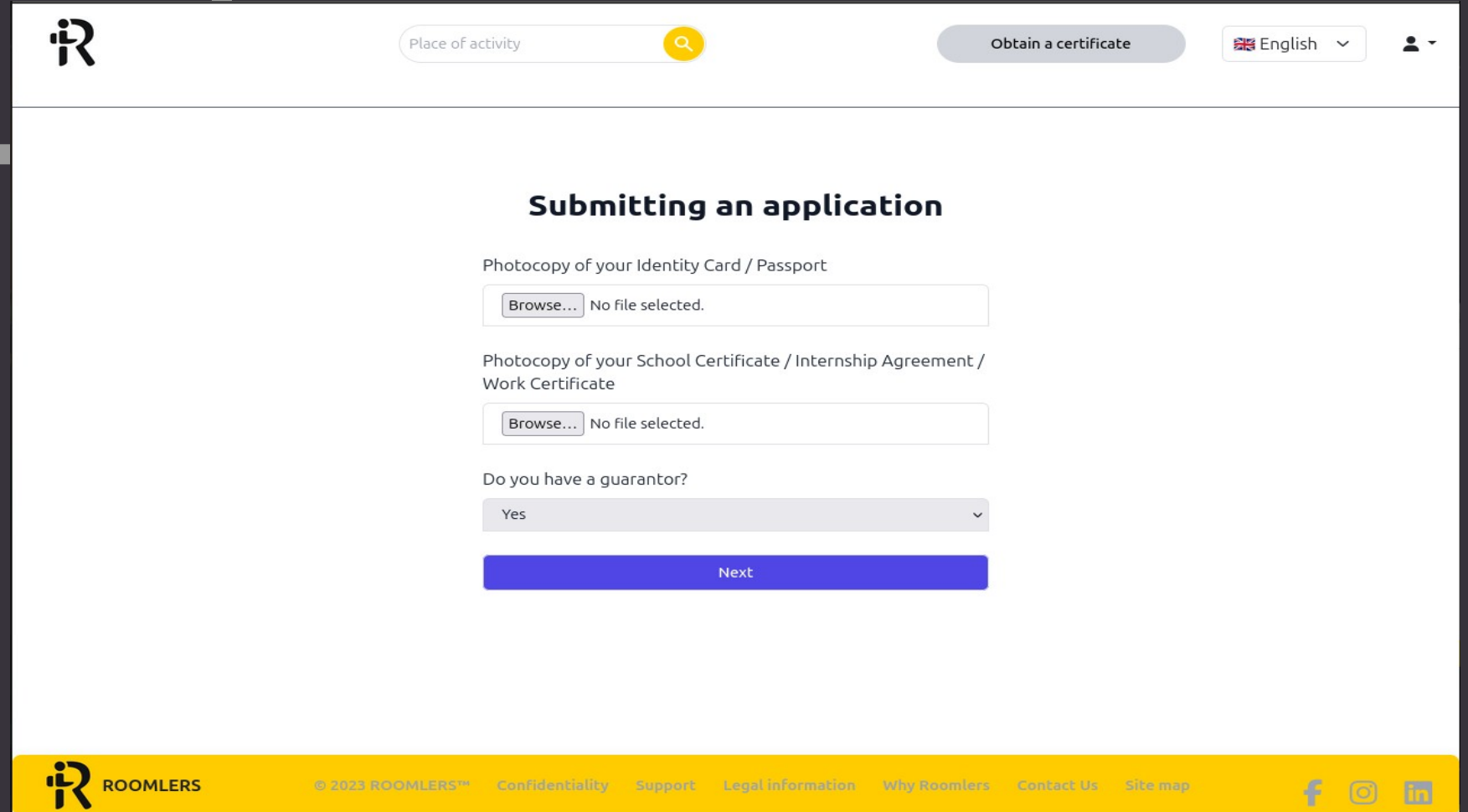


See more images 

## Tenant:

Upload the required documents (ID document and Program registration proof or employment contract for workers) to submit your rental application.

If you do not have a physical guarantor justifying income in France, you must take an insurance with one of our partners.



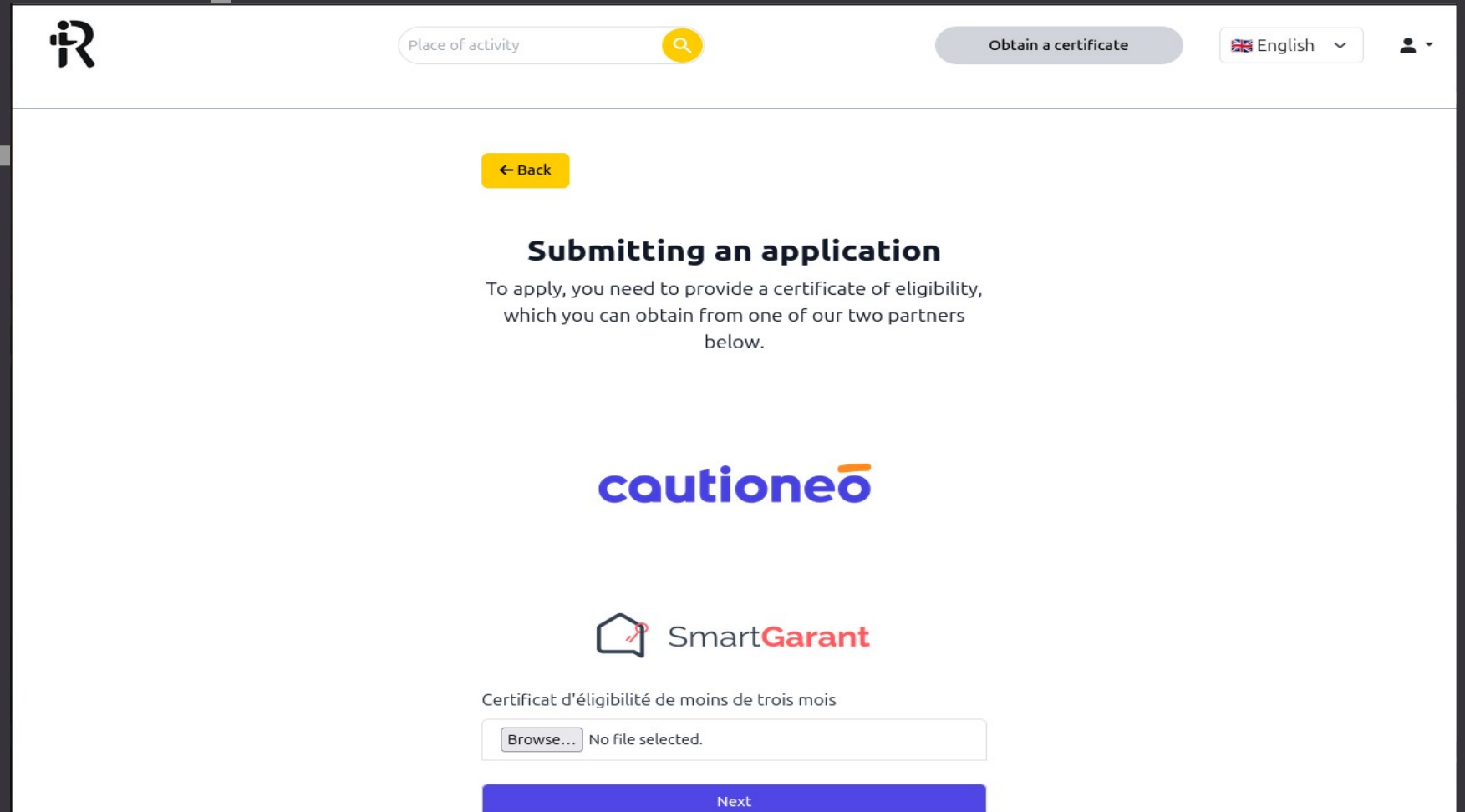
The screenshot displays the Roomlers website interface for submitting a rental application. At the top, there is a navigation bar with the Roomlers logo, a search bar labeled 'Place of activity', a button for 'Obtain a certificate', and a language selector set to 'English'. The main content area is titled 'Submitting an application' and contains three sections: 1) 'Photocopy of your Identity Card / Passport' with a file upload field showing 'Browse...' and 'No file selected.' 2) 'Photocopy of your School Certificate / Internship Agreement / Work Certificate' with a similar file upload field. 3) 'Do you have a guarantor?' with a dropdown menu currently set to 'Yes'. A blue 'Next' button is positioned below the dropdown. The footer is yellow and includes the Roomlers logo, copyright information '© 2023 ROOMLERS™', and links for Confidentiality, Support, Legal information, Why Roomlers, Contact Us, and Site map. Social media icons for Facebook, Instagram, and LinkedIn are also present.



## Tenant:

Choose one of our partners by clicking on their logo and follow the instructions in the new tab to get your eligibility certificate.

Once you've got your eligibility certificate, upload it on the previous rental application page and click « Next ».



The screenshot shows a web application interface. At the top left is a logo consisting of a stylized 'i' and 'R'. To its right is a search bar labeled 'Place of activity' with a magnifying glass icon. Further right is a button labeled 'Obtain a certificate'. On the far right, there is a language selector showing 'English' with a dropdown arrow and a user profile icon.

Below the header, there is a yellow button with a left arrow and the text '← Back'. The main heading is 'Submitting an application'. Below this, a paragraph reads: 'To apply, you need to provide a certificate of eligibility, which you can obtain from one of our two partners below.'

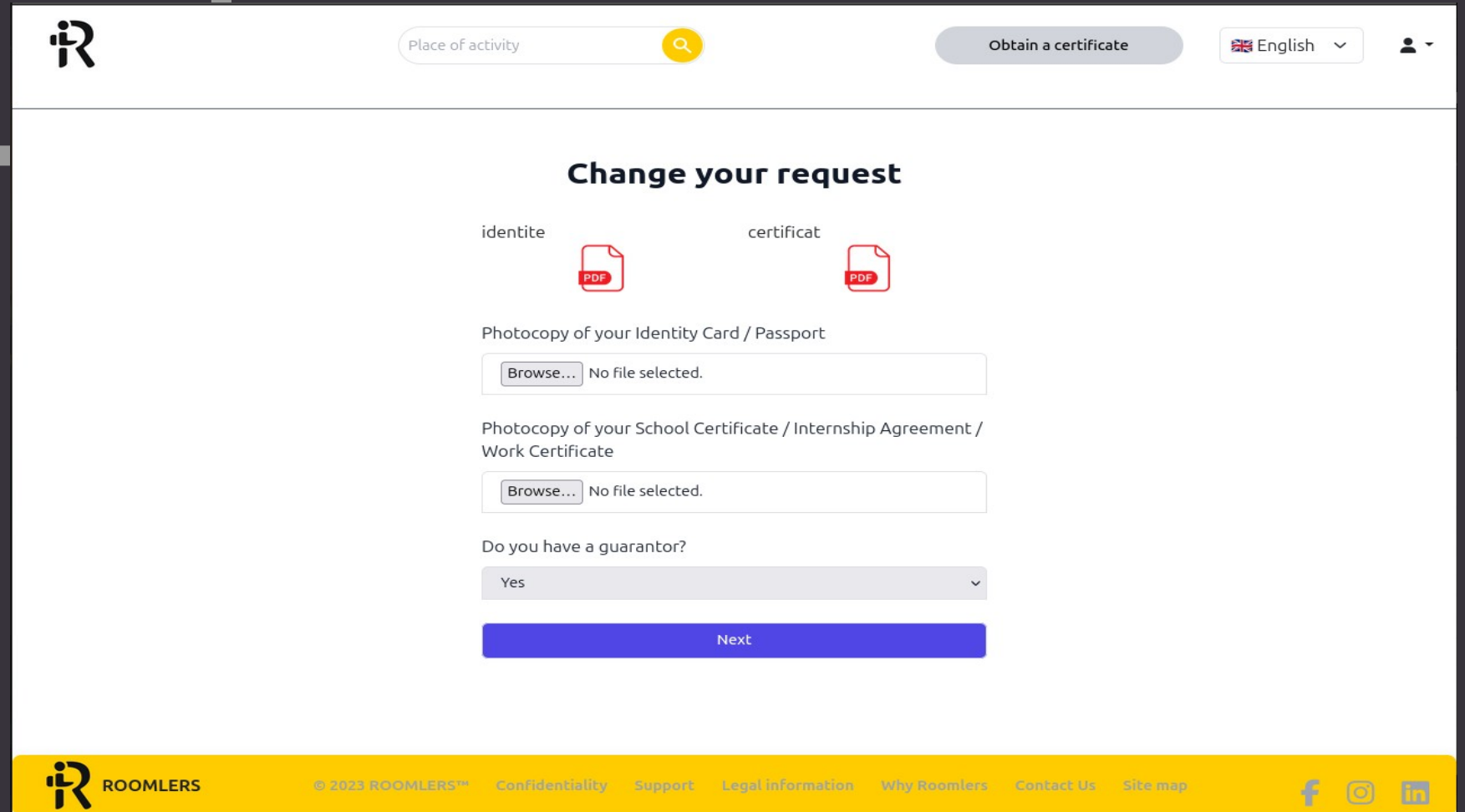
Two logos are displayed: 'cautioneo' in blue and orange, and 'SmartGarant' with a house icon and a red checkmark.

Below the logos, the text reads 'Certificat d'éligibilité de moins de trois mois'. Underneath is a file upload area with a 'Browse...' button and the text 'No file selected.' At the bottom, there is a blue button labeled 'Next'.

## Tenant:

Here is the summary page of your request. You can view the documents enclosed or upload others.

Once you've checked the information and documents, click « Next ».

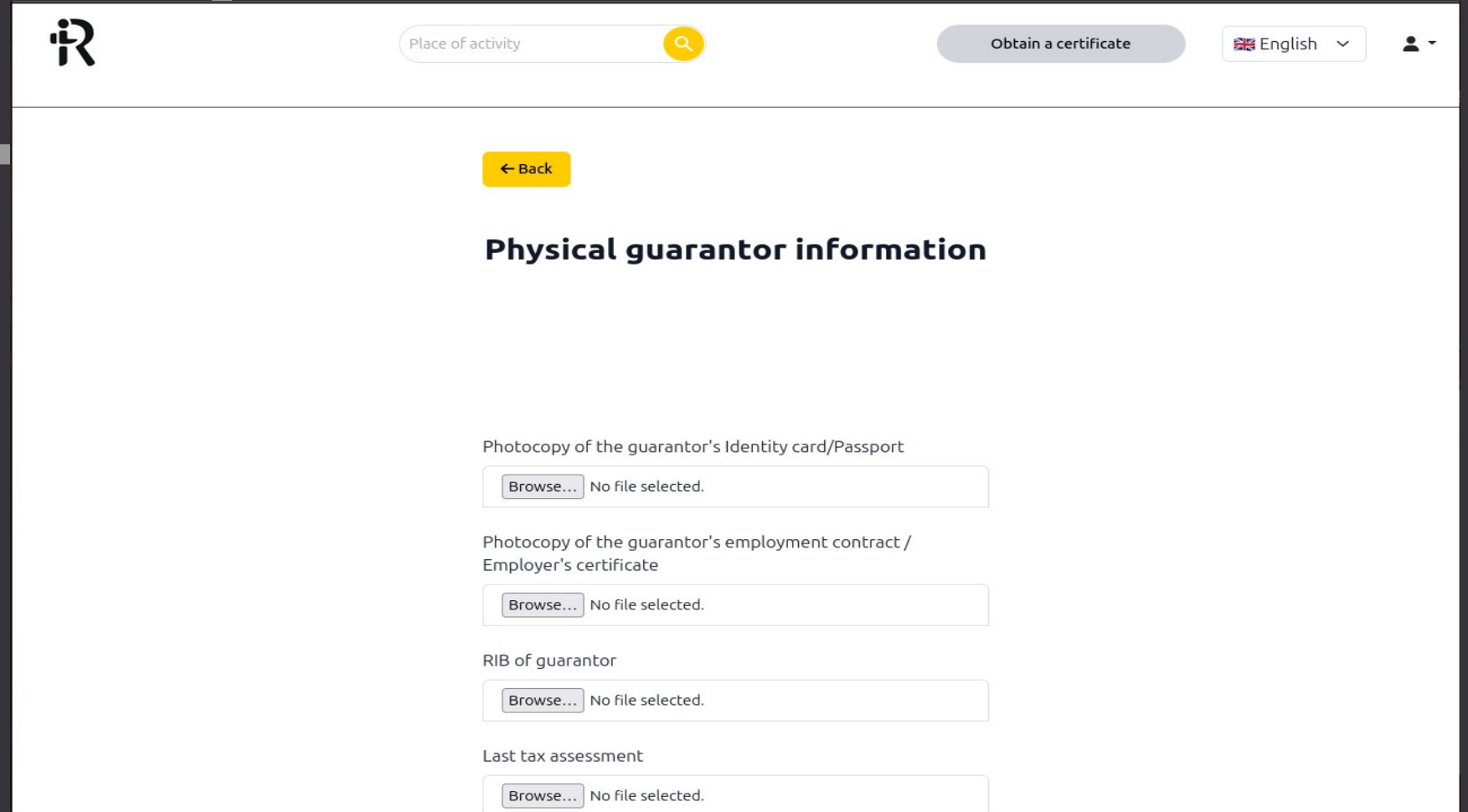


The screenshot displays the Roomlers website interface. At the top, there is a navigation bar with the Roomlers logo on the left, a search bar labeled 'Place of activity' with a magnifying glass icon, a button labeled 'Obtain a certificate', and a language dropdown menu set to 'English'. Below the navigation bar, the main content area features a heading 'Change your request'. Under this heading, there are two sections for document uploads: 'identite' and 'certificat', each with a PDF icon. Below these sections, there are two text input fields for document descriptions: 'Photocopy of your Identity Card / Passport' and 'Photocopy of your School Certificate / Internship Agreement / Work Certificate'. Each input field has a 'Browse...' button and the text 'No file selected.'. Below the input fields, there is a question 'Do you have a guarantor?' with a dropdown menu currently set to 'Yes'. At the bottom of the form, there is a blue 'Next' button. The footer of the page is yellow and contains the Roomlers logo, copyright information '© 2023 ROOMLERS™', and several links: 'Confidentiality', 'Support', 'Legal information', 'Why Roomlers', 'Contact Us', and 'Site map'. Social media icons for Facebook, Instagram, and LinkedIn are also present in the footer.

## Tenant:

If you have a physical guarantor, you will need to enter all the required information and upload the requested documents on this page.

Once you've enclosed all the documents needed, click « Next ».



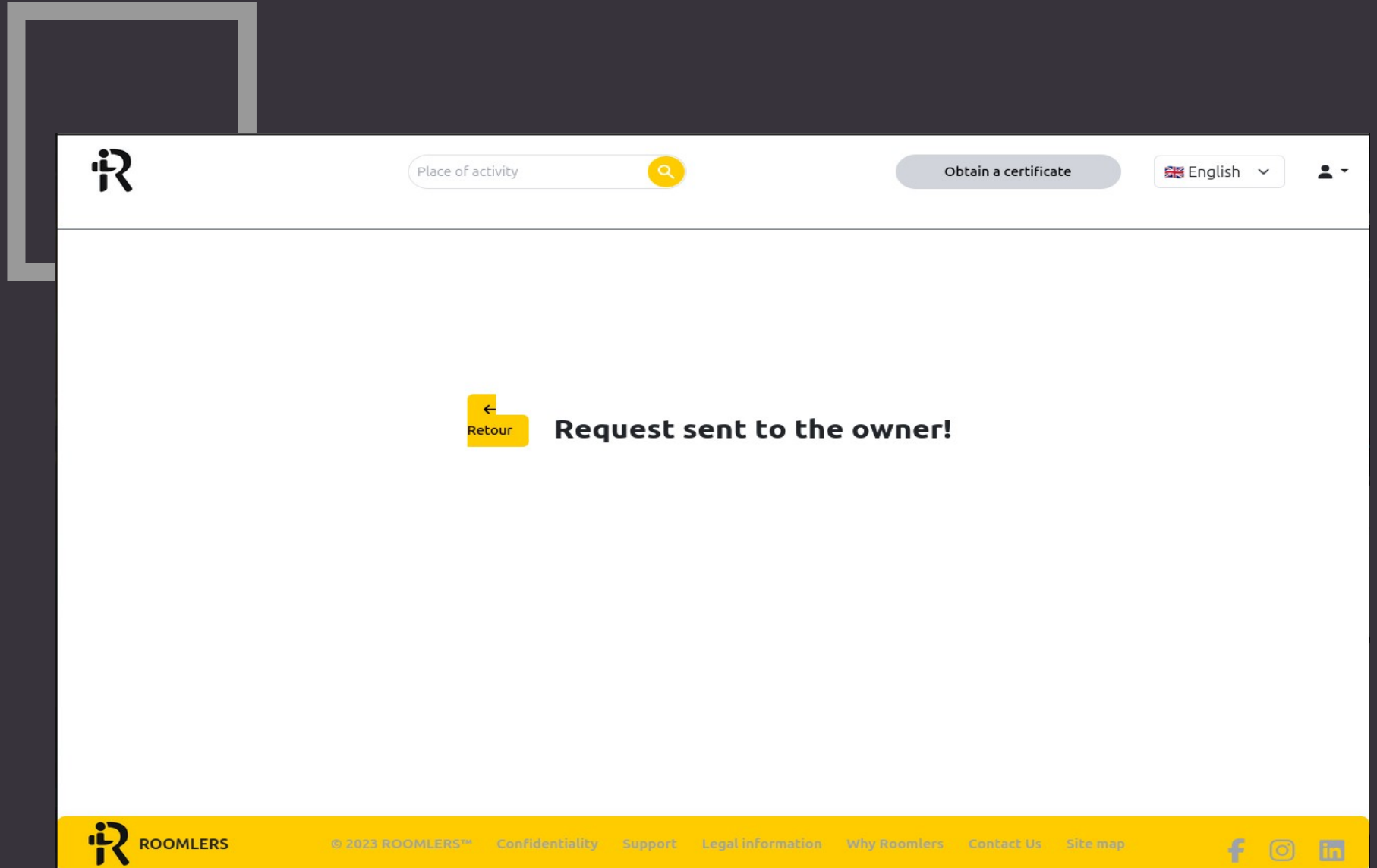
The screenshot shows a web application interface with a white background and a dark header. The header contains the 'iR' logo on the left, a search bar with the text 'Place of activity' and a magnifying glass icon, a button labeled 'Obtain a certificate', and a language dropdown menu set to 'English' with a user profile icon on the right. Below the header, there is a yellow button with a left arrow and the text '← Back'. The main heading is 'Physical guarantor information'. There are four sections, each with a label and a file upload field:

- Photocopy of the guarantor's Identity card/Passport: A file upload field with a 'Browse...' button and the text 'No file selected.'
- Photocopy of the guarantor's employment contract / Employer's certificate: A file upload field with a 'Browse...' button and the text 'No file selected.'
- RIB of guarantor: A file upload field with a 'Browse...' button and the text 'No file selected.'
- Last tax assessment: A file upload field with a 'Browse...' button and the text 'No file selected.'

### Tenant:

Your request has been registered and sent to the owner.

You can find all your accommodation requests in your personal area under the «my requests» section of the main menu.

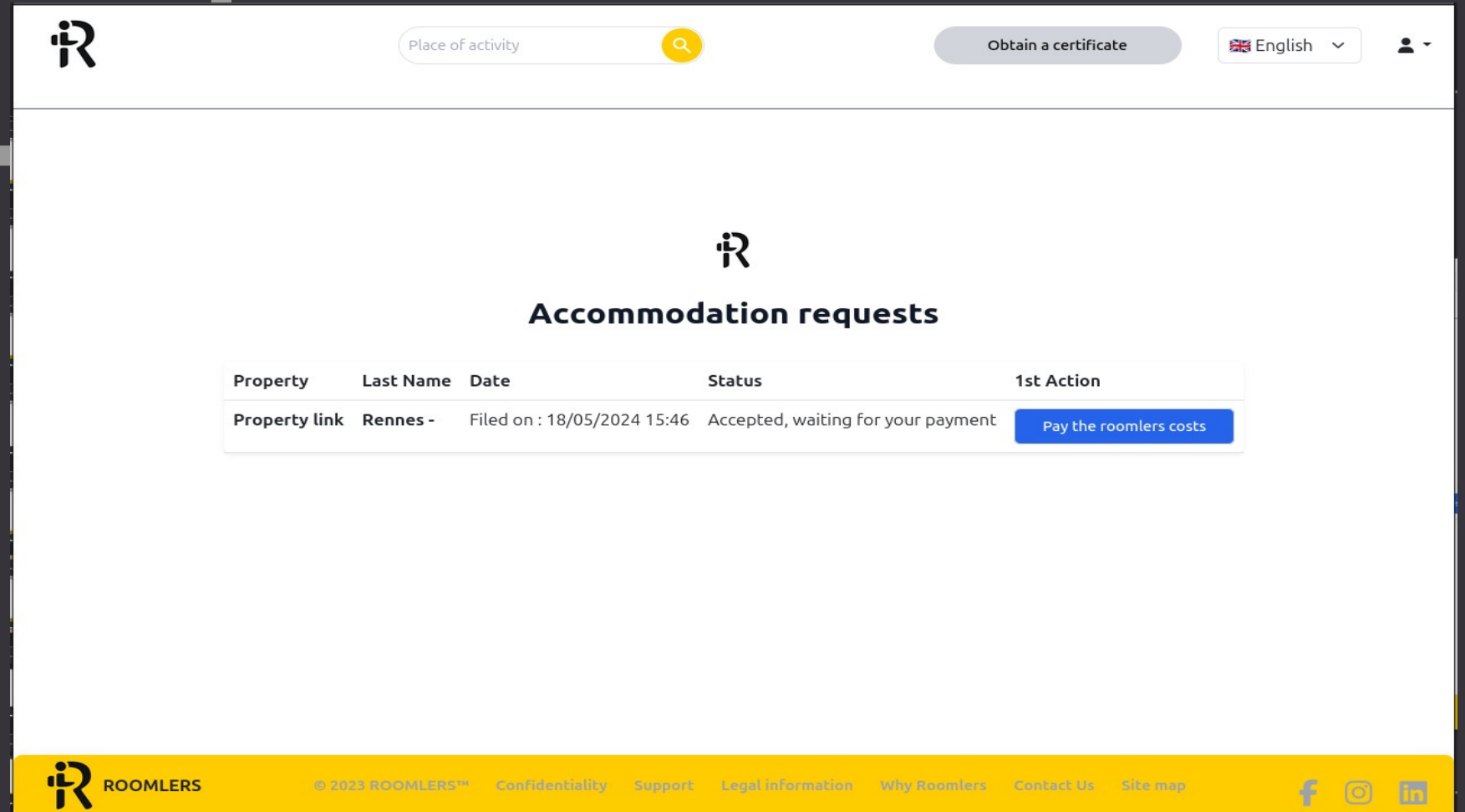


## Tenant:

Your requests may be refused or put on hold (in case of additional information required) by the landlord.

The status of each request is updated in real time as soon as a landlord answers you.

When your application is accepted, you will have to pay our fee to have access to the landlord's contact information.



The screenshot shows the Roomlers website interface. At the top, there is a navigation bar with the Roomlers logo on the left, a search bar labeled "Place of activity" with a magnifying glass icon, a button labeled "Obtain a certificate", and a language selector set to "English". Below the navigation bar, the main content area features the Roomlers logo and the heading "Accommodation requests". A table displays a single request with the following details:

Property	Last Name	Date	Status	1st Action
Property link	Rennes -	Filed on : 18/05/2024 15:46	Accepted, waiting for your payment	<a href="#">Pay the roomlers costs</a>

At the bottom of the page, there is a yellow footer containing the Roomlers logo and the text "ROOMLERS", followed by copyright information "© 2023 ROOMLERS™" and links for "Confidentiality", "Support", "Legal information", "Why Roomlers", "Contact Us", and "Site map". Social media icons for Facebook, Instagram, and LinkedIn are also present.

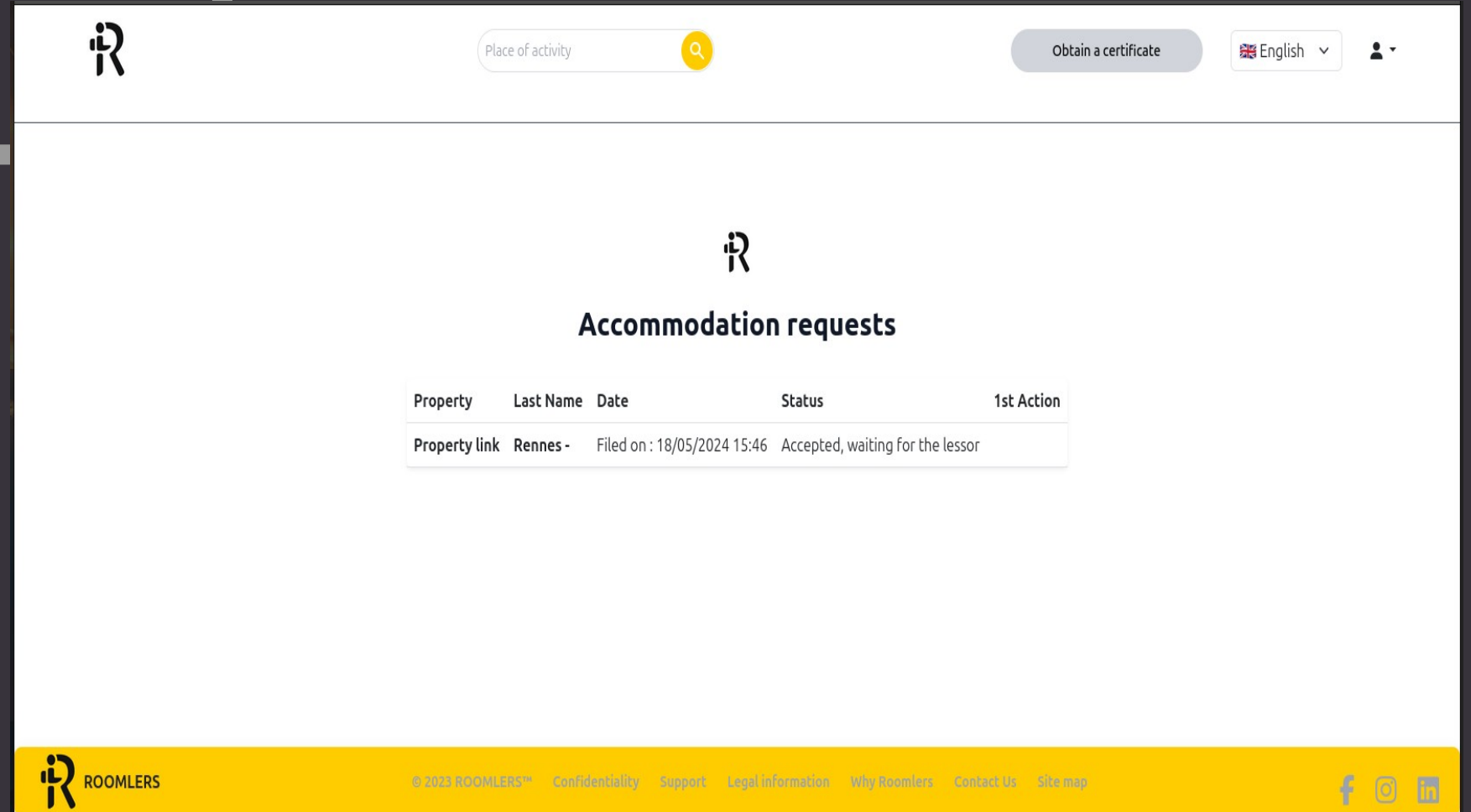
**Tenant:**

Enter your credit card information and click « Pay ».

The screenshot shows a web interface for a payment step. At the top left is a logo with a stylized 'R'. To its right is a search bar labeled 'Place of activity' with a magnifying glass icon. Further right is a button labeled 'Obtain a certificate'. On the far right is a language dropdown menu set to 'English' and a user profile icon. The main content area features a yellow button with a left arrow and the text 'Retour'. Below this is the heading 'Validate the file' in bold. Underneath the heading is the amount '100 € TTC'. The 'PayZen' logo is displayed, which includes the text 'PayZen' and 'VISA' with the Visa logo, and a shield icon. Below the logo are three input fields: 'Card Number' with a card icon, 'MM/YY' with a calendar icon, and 'CVV' with a question mark icon. At the bottom of the form is a large blue button labeled 'PAY €100.00'.

### Tenant:

Once your payment has been made, you will return to the « my requests » page and the landlord will send you the lease agreement to be signed. Another email will be sent to you with your payment receipt.



The screenshot shows the Roomlers website interface. At the top, there is a navigation bar with the Roomlers logo, a search bar labeled 'Place of activity', a 'Obtain a certificate' button, and a language dropdown set to 'English'. The main content area displays the Roomlers logo and the title 'Accommodation requests'. Below this is a table with the following data:

Property	Last Name	Date	Status	1st Action
Property link	Rennes -	Filed on : 18/05/2024 15:46	Accepted, waiting for the lessor	

The footer contains the Roomlers logo and name, copyright information for 2023, links for Confidentiality, Support, Legal information, Why Roomlers, Contact Us, and Site map, along with social media icons for Facebook, Instagram, and LinkedIn.

WITH ROOMLERS  
BOOKING YOUR ACCOMODATION IN FRANCE  
HAS NEVER BEEN SO EASY

---

MORE INFORMATION  
[contact@roomlers.com](mailto:contact@roomlers.com)

A large yellow triangle graphic pointing upwards, with the website URL centered inside it.

[www.roomlers.com](http://www.roomlers.com)